

	<p>go through question 1 with them, explaining how to fill in the document.</p> <p>Remind students to remove the filter after each search</p> <p><u>Student activity</u> Students to log onto the computer, access the 'lesson3.xls' and save it to their area. They should then use it to find the correct superheroes for each question on the 'findasuperhero.doc' sheet.</p> <p>Go through the answers with them using 'lesson3_findasuperhero_answers.doc'</p> <p><u>Teacher explanation</u> Ask students to add two made up superhero characters of their own at the bottom of the spreadsheet. Tell them to write a set of instructions to enable these characters to be found by another person using filters.</p> <p><u>Student activity</u> Get students to swap computers and see if they can find another students' character by using their instructions</p>	<p>20 mins</p> <p>5 mins</p> <p>5 mins</p>
Review/Summary At least 5 minutes before end.	In pairs, ask students to compose two sentences that summarise the lesson. Then ask a few pairs to feed these back to the class.	5 mins
Extension work	<p>Use of filter for NOT, >, <= queries Show students how they use the filter tool to customise a search in more detail using a selection of the functions above.</p> <p>Ask students to use these tools to create their own customised searches.</p>	
Homework	<p>Show students how to access this page (or set up a direct link for them to use)</p> <p>http://www.teach-ict.com/news/news_stories/news_databases.htm</p> <p>Tell them to read one of the news stories from the list and then write a short report explaining what the story was about and how the database was going to be used to either help people or how it could cause them problems.</p>	
Materials required	<p>Lesson3starter.pdf Lesson3.xls Lesson3_findasuperhero.doc Lesson3_findasuperhero_answers.doc</p>	

You may:

- Guide teachers or students to access this resource from the teach-ict.com site
- Print out enough copies to use during the lesson

You may not:

- Save this resource to a school network or VLE
- Adapt or build on this work

A subscription will enable you to access an editable version and save it on your protected network or VLE